

# No Exceptions Compliance Audits: Best Accounting Practices

Sponsored by Delaware State Bar Association  
and the Office of Disciplinary Counsel

Wednesday, February 8, 2012 • 9:00 a.m. - 11:00 a.m.

Live in New Castle County at Delaware State Bar Association, 301 N. Market St., Wilmington, DE

Live webcast in Kent County at Community Legal Aid Society, Inc., 840 Walker Road, Dover, DE

Live webcast in Sussex County at Tunnell & Raysor, 30 E. Pine St., Georgetown, DE

2.0 hours CLE credit in Enhanced Ethics for Delaware and Pennsylvania attorneys

Register online through the DSBA website at [www.dsba.org](http://www.dsba.org). Member log in required.

Material to be provided as download only. A link is e-mailed to registrants with registration confirmation.

## Speakers

Patricia Bartley Schwartz, Esquire  
*Office of Disciplinary Counsel*

Judith Scarborough, CPA/ABV, CVA  
*Master, Sidlow & Associates, P.A.*

## Program

This seminar is designed for attorneys, accountants, legal administrators, bookkeepers and any legal professional who is involved in financial recordkeeping for an attorney.

No Exceptions Compliance Audits

Best Accounting Practices

The Certificate of Compliance

The Key to No-Exceptions Recordkeeping

The Audit Process

## No Exceptions Compliance Audits: Best Accounting Practices

Wednesday, February 8, 2012 (Please return by February 5, 2012) • DSB02082012NO\_EX

**Location:**  Delaware State Bar Association in Wilmington  Community Legal Aid Society, Inc. in Dover  Tunnell & Raysor in Georgetown

**Tuition:** Members and Staff Registering Before 2/5/12:  Seminar and Download materials - \$95.00  
Members and Staff Registering On or After 2/5/12:  Seminar and Download materials - \$105.00  
Non-Members Registering Before 2/5/12:  Seminar and Download materials - \$145.00  
Non-Members Registering On or After 2/5/12:  Seminar and Download materials - \$155.00  
 PA Credit – Add \$6.00 PA ID No. \_\_\_\_\_

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Check/Charge in the amount of \$ \_\_\_\_\_ enclosed. Please make checks payable to DSBA.

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Signature: \_\_\_\_\_ (Required if card purchase) Billing Zip Code: \_\_\_\_\_

### General Information

**Incomplete registration forms will not be processed.**

Refunds issued only if cancellation is received no later than one week prior to seminar.

**All registrations and payment for Georgetown and Dover webcast locations must be prepaid 48 hours in advance of the seminar.**

Low registration in the Kent and Sussex County locations may result in cancellation of the webcast to the remote locations.

For additional information, please call (302) 658-5279.

Please return to: CLE, Delaware State Bar Association, 301 N. Market Street, Wilmington, DE 19801 • FAX: (302) 658-5212

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